



Vaishnavi Institute of Technology & Science

(Approved by AICTE, New Delhi & Affiliated to RGPV, Bhopal)
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Date: / /15

To,
.....,
.....
.....

Subject: Industrial Training Engineering Student

Dear Sir,

It is my pleasure to introduce our group to you and your organization.

Introduction:

The **VITS** was established for providing leadership in education and research with a focus on science and technology. VITS today is standing as a leading institute for education in engineering.

The institute is committed to create an ambience for nurturing innovation, creativity and excellence in our students. We strongly support interdisciplinary research and development for the benefit of Industry and Society. The **VITS** was established for providing leadership in education and research with a focus on science and technology. VITS today is standing as a leading institute for education in engineering.

Engineering students have rigorous scheduling of academics where the students are equipped with knowledge & skills to meet the requirements of corporate world. The students are familiar with all theoretical concepts but these concepts have to be blended with practical exposure in order to transform student into a future technocrat. To advocate the above, the students have to undergo Industrial Training as partial fulfillment of academic requirement during their four years of BE course.

We humbly request you to provide an industrial training in your esteemed organization for duration of one month starting from 15th June to (.....).....student ofBranch (VI Semester). We would also like to request you for a training certificate at the end of successful completion of the training tenure and submission of training report to you by student.

Kindly accept this letter of intent and confirm your willingness for the same.

Please communicate for any further questions. Feel free to communicate with me via email at sumit_sharma782022@yahoo.co.in / tpo.vitsbhopal@gmail.com or phone-07480 206 256 or Mob.-9893782022

Thank you!

Yours Sincerely
Sumit Sharma

(Director)

Training & placement Officer
Vaishnavi Institute of Technology & Science
Bhopal (M.P)